



**Erasmus+ Programme, Key Action 2, Capacity Building in Higher Education**  
**Project ref. no. 586227-EPP-1-2017-1-BG-EPPKA2-CBHE-JP**  
**Project title: Integrating Talent Development into Innovation Ecosystems in Higher Education**  
**Project partner universities: Agriculture and Forestry University and Pokhara University**

## INVITATION TO TENDER

**First date of the tender announcement: 2019.05.14 (Ref. No. 01- INNOTAL TENDER-AFU-2019)**

The Tender Committee for the Procurement of Equipment under the INNOTAL Project is calling for tenders to procure the goods with details as follows:

### 1. OBJECT AND SUBJECT OF THE CONTRACTOR SELECTION PROCEDURE

Scope of Work	Procurement of laptops, multifunctional printers, interactive whiteboards and tablets
Estimated Value (VAT excluded)	Part A: NRs.1855122 (For Agriculture and Forestry University) Part B: NRs. 1855122 (For Pokhara University)
Source of Funding	Erasmus+ Programme- Capacity Building in Higher Education Project INNOTAL: Integrating Talent Development into Innovation Ecosystems in Higher Education, project number 586227-EPP-1-2017-1-BG-EPPKA2-CBHE-JP.

### 2. REQUIREMENTS TO TENDERS

- a. Tenderers must possess:
  - 1) A valid Company Registration Certificate
  - 2) A valid Taxpayer Identification Number
- b. The tenderer's company and its management must not be under the supervision of a court, must not be bankrupt, their business activities must not be in the process of being stopped and / or the directors acting for and on behalf of the company must not be undergoing criminal sanctions
- c. Tenderers must have similar work experience (procurement of electronic equipment) – they must have at least one supply contract during the last three years, either in government, or private environment, demonstrating similar experience
- d. Tenderers' annual turnover should not be less than the total estimated value of the current contract

### 3. IMPLEMENTATION

Details of the Procuring Entity	Agriculture and Forestry University
Address, venue and website	Rampur, Chitwan, Nepal ( <a href="http://www.afu.edu.np">www.afu.edu.np</a> )

### 4. PROCUREMENT SCHEDULE

	DATE	TIME*
<b>Deadline for requesting clarifications from the Procuring Entity</b>	2019.05.25	5:00 pm
<b>Last date on which clarifications are issued by the Procuring Entity</b>	2019.05.25	5:00 pm
<b>Deadline for submission of tenders</b>	2019.05.28	5:00 pm
<b>Tender opening session</b>	2019.05.29	2:00 pm
<b>Notification of award to the successful tenderer</b>	2019.06.01	5:00 pm
<b>Signing contract with Supplier</b>	2019.06.02 to 07	During office hours

5. The procurement documents (Annex 1 to Annex 8) can be downloaded through the web site of the university: [www.afu.edu.np](http://www.afu.edu.np) for the purpose of reference. Bid document shall be purchased from Directorate of Research and Extension, Rampur, Chitwan, after submission of bank deposit voucher of NRs. 2000 per bid. Non-returnable fee for bidding document in the AFU account should be deposited as specified below.

Bank of Kathmandu Limited, Narayangarh, A/c no. 015600103376524

### 6. ADDITIONAL REQUIREMENT AND INFORMATION

Bids must be valid for a period of 90 days after bid opening and must be accompanied by the bid security of 2.5% of total supply value, issued by 'A' class commercial Bank approved by Nepal Rastra Bank or by submitting bank voucher of the cash deposited in **Bank of Kathmandu Limited, Narayangarh, A/c No. 015600103376524**, which shall be valid for 90 days. If the bid opening day falls on a government holiday, then the next working day shall be considered as the next date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission. The matters not specified in this notice and Bidding Document shall be in accordance with the prevailing laws (Public Procurement Act, 2063 B.S. and Public Procurement Regulations, 2064 B.S.) of Nepal and Financial Rule, 2069 B.S. of Agriculture and Forestry University. The Directorate reserves the right to accept or reject the bid wholly, or partly any, or all application, or bids without assigning any reason, what so ever. **Best value for money** principle will be employed to select the suppliers. Separate bidding documents are to be submitted for respective universities' supply and each tender must bid for both part A and part B as specified in the "Object and Subject of the Contractor selection procedure section".

**The Tender Committee**

**DOREX, AFU, Rampur, Chitwan, 2019.05.14**